



July 20, 2017

## Minutes

The Colchester Housing Authority met on July 20, 2017 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:03 PM.

The Secretary's minutes for June were reviewed; a motion was made by Lou and seconded by Marion to accept the minutes as submitted.

A motion was made by Marion and seconded by Lou to accept the July Financial Report as submitted by the Executive Director; the motion passed unanimously.

### ***PUBLIC COMMENT-none***

### ***ADDITIONS TO THE AGENDA***

-A resident facing eviction from Ponemah Village spoke to request a reconsideration of the decision handed down by the court requiring them to vacate the apartment by September 28.

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2017 JUL 25 PM 3:19  
Gayle Fung  
TOWN CLERK

### ***COMMUNICATIONS***

- CHFA hired a Security Specialist, Duane Lovello, as well as created a new RSC assistance program. The program Director Karen Futoma and Mr. Lovello will visit CHA on 7/24.
- Ongoing communications with CHFA, Housing Development Team, Architect and D/E/F Contracting regarding renovations at Dublin
- DOH has approved RSC program for 2017-2018 in the amount of \$15,240.
- DOH cannot approve rental assistance until state adopts budget; the SHHP grant application cannot be approved until rental assistance is approved...

### ***REPORT OF EXECUTIVE DIRECTOR***

- Court date for ongoing eviction case was 6/28/17 and the court ruled that the tenant must vacate the premises by 9/28/17.
- Lease termination notices delivered to two additional E-92 residents with ending dates of 7/31/17.
- Closed out the old accounting method June 30<sup>th</sup> and opened new GAAP method with Quick Books Premier 2017 for July 1<sup>st</sup>.
- SCBG remodeling continues; most resident pleased with upgrades. Money from recycled metal will be used for a pizza luncheon with residents and construction crew.





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-Habitat for Humanity will be making their second pickup of bathroom equipment on 7/25/17.

***REPORT OF TENANT COMMISSIONER***

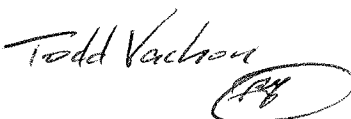
-Lou reported that "Everything is going fine although delays in construction project are irritating many residents."

***UNFINISHED BUSINESS-none***

***NEW BUSINESS***

-Transfer request made from E-44 #1. Request denied, 3 nays and 1 yay (Lou Delpivo).

The meeting was adjourned at 7:43

Respectfully Yours, 

Todd Vachon  
Secretary

CC: Janet LaBella – Chairperson  
Commissioners  
Rob Gustafson, Executive Director  
Rosemary Coyle, Selectwoman  
Town Clerk

